



County Offices
Newland
Lincoln
LN1 1YL

19 October 2016

Overview and Scrutiny Management Committee

A meeting of the Overview and Scrutiny Management Committee will be held on **Thursday, 27 October 2016 at 10.00 am in Committee Room One, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Tony McArdle', written over a horizontal line.

Tony McArdle
Chief Executive

Membership of the Overview and Scrutiny Management Committee (17 Members of the Council and 4 Added Members)

Councillors P J O'Connor (Chairman), Mrs A M Newton (Vice-Chairman), C J T H Brewis, A Bridges, Mrs J Brockway, M Brookes, P M Dilks, R L Foulkes, A G Hagues, A J Jesson, C E D Mair, C E H Marfleet, Mrs M J Overton MBE, R B Parker, C L Strange, Mrs C A Talbot and R Wootten

Added Members

Church Representatives: Mr S C Rudman and Mr P Thompson

Parent Governor Representatives: Mrs P J Barnett and Dr E van der Zee

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA
THURSDAY, 27 OCTOBER 2016**

Item	Title	Pages
1	Apologies for Absence/Replacement Members	~
2	Declaration of Members' Interests	~
3	Minutes of the meeting held on 29 September 2016	5 - 14
4	Chairman's Announcements	~
5	Consideration of Call-Ins <i>(To consider any Call-Ins, should any be received)</i>	~
6	Proposal for Scrutiny Reviews <i>(To consider any proposals for Scrutiny Reviews, should any be received)</i>	~
7	Consideration of Councillor Calls for Action <i>(To consider any Councillor Calls for Action, should any be received)</i>	~
8	Broadband Update <i>(To receive a presentation from Steve Brookes (Lincolnshire Broadband Programme Manager), which provides an update on the implementation of the Lincolnshire Broadband Programme)</i>	Verbal Report
9	Developing a model for the charging of Lincolnshire County Council services to schools <i>(To receive a report by Miriam Binsztok (Senior Commissioning Officer), which provides an update on the development of a common approach (EduLincs) to the recovery of costs where schools, academies and other education organisations in Lincolnshire can access services delivered by Lincolnshire County Council)</i>	15 - 32
10	Verbal Update on Review of Scrutiny Working Group <i>(To receive a verbal update from Nigel West (Head of Democratic Services and Statutory Scrutiny Officer), which provides an update on the Review of Scrutiny Working Group)</i>	Verbal Report
11	Brexit Working Group <i>(To receive a report by Nigel West (Head of Democratic Services and Statutory Scrutiny Officer), which informs the Committee of a request from Group Leaders for a working group to be set up to consider the effects of the Brexit Vote on Lincolnshire)</i>	33 - 34

12 Overview and Scrutiny Work Programme

35 - 62

(To receive a report by Nigel West (Head of Democratic Services and Statutory Scrutiny Officer), which invites the Committee to consider the content of its work programme, and the work programme of the Council's other overview and scrutiny committees)

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Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

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www.lincolnshire.gov.uk/committeerecords



OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE 29 SEPTEMBER 2016

PRESENT: COUNCILLOR P J O'CONNOR (CHAIRMAN)

Councillors Mrs A M Newton (Vice-Chairman), C J T H Brewis, A Bridges, Mrs J Brockway, M Brookes, P M Dilks, R L Foulkes, A G Hagues, C E D Mair, Mrs M J Overton MBE, R B Parker, Mrs C A Talbot and R Wootten.

Added Members

Church Representatives: Mr S C Rudman.

Parent Governor Representatives: Dr E van der Zee.

Councillor M J Hill OBE (Leader of the Council) was also in attendance.

Officers in attendance:-

David Coleman (Chief Legal Officer), Simon Evans (Health Scrutiny Officer), David Forbes (County Finance Officer), Tracy Johnson (Senior Scrutiny Officer), Tony McArdle (Chief Executive), George Spiteri (Commissioning Performance and Assurance Manager), Daniel Steel (Scrutiny Officer), Nigel West (Head of Democratic Services and Statutory Scrutiny Officer), Richard Wills (Executive Director, Environment and Economy) and Catherine Wilman (Democratic Services Officer).

34 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies were received from Councillors A J Jesson, C E H Marfleet, C L Strange and Added Members Mrs P J Barnett (Parent Governor Representative) and Mr P Thompson (Church Representative).

35 DECLARATION OF MEMBERS' INTERESTS

No interests were declared.

36 MINUTES OF THE MEETING HELD ON 28 JULY 2016

RESOLVED

That the minutes of the meeting on 28 July 2016 be approved and signed by the Chairman as a correct record.

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
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The Chairman announced that there would be a series of budget workshops for each scrutiny committee which would be held after the scrutiny committees in November and December. These private workshops would be open to all Councillors.

The Chairman had attended the last meeting of the Executive on 6 September. The Executive had considered a number of reports which had been through pre-decision scrutiny including Fire and Rescue Integrated Risk Management Planning, Review of Financial Performance, Adoption of the Lincolnshire Permit Scheme and Unaccompanied Asylum Seeking Children.

Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, updated the Committee on the suggested scrutiny arrangements for the Joint Committee of Leaders and it was noted that the constituent authorities who had responded to the suggestion were of the view that there was no requirement for such arrangements at the current time.

38 CONSIDERATION OF CALL-INS

No Call-Ins had been received.

39 PROPOSAL FOR SCRUTINY REVIEWS

No proposals for Scrutiny Reviews had been received.

40 CONSIDERATION OF COUNCILLOR CALLS FOR ACTION

No Councillor Calls for Action had been received.

41 DEVOLUTION - APPROVAL TO CREATION OF A GREATER LINCOLNSHIRE COMBINED AUTHORITY

Consideration was given to a report which was due to be considered by the Leader of the Council on the Devolution - Approval to Creation of a Greater Lincolnshire Combined Authority. The views of this Scrutiny Committee would be reported to the Leader of the Council as part of his consideration of this item.

Points of Clarification

The following points of clarification were made during the meeting: -

- The Government had made it clear that the Greater Lincolnshire Devolution Deal could only proceed with an elected mayor. If Lincolnshire wanted to have substantial devolution and favoured status, then it had to have an elected mayor. If there was no mayor, then there was the possibility of some devolution but not to the extent proposed in the Deal.
- The Government wanted an elected mayor for the Combined Authority so that there was a single point of accountability.

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- All ten constituent councils had to agree to the devolution scheme for Lincolnshire for it to proceed.
- If there was no unanimous agreement, then there may be the option for re-consultation on a new scheme for those councils who wished to proceed. If any of the upper tier councils, namely North Lincolnshire Council, North East Lincolnshire Council or Lincolnshire County Council, were not in favour of a revised scheme then it was highly likely that it would not go ahead. However, if one or two of the district councils were not in favour of a revised scheme, then there could be the option to continue after re-consultation by those councils who wished to proceed.
- If any of the councils rejected the scheme, then there was a risk that there might be a reduction in the £15million offered in a new deal.
- Any district council which rejected the current scheme could potentially join a new devolution scheme in future.
- If there was a re-consultation on a new devolution scheme, this would not take place until June 2017 which would mean that the mayoral election would not take place until May 2018.
- The Combined Authority would be entitled to levy for costs and expenses against each of the councils. The Mayor would be entitled to issue a precept to cover expenses.
- The estimated cost of running the Combined Authority was £2.2million for 2017/18, some of which could come out of the £15million which Greater Lincolnshire would receive if devolution proceeded. This cost included the mayoral election. If the devolution deal was accepted, then the first £15million could be received before 31 March 2017 and the second £15million in the new financial year.
- A second devolution bid had been submitted for Greater Lincolnshire but would not proceed in the absence of a Combined Authority.
- There was no option for including a break clause as part of the scheme.
- Cornwall was the only area to proceed with devolution without an elected mayor. However, Cornwall's devolution deal was less than other areas in the country, and it was now looking at the possibility of having an elected mayor in order to secure a more substantial devolution deal.
- Home to school transport in Lincolnshire would remain the responsibility of Lincolnshire County Council.

Comments of Individual Members of the Committee

Individual members of the Committee also made the following comments, which the Committee agreed would be passed to the Leader of the Council: -

- The views of the people of Lincolnshire should be listened to. There was public support for devolution but not for an elected mayor. In response to the consultation, 46.7% of Greater Lincolnshire was in favour of a Mayoral Combined Authority, but 48.6% were against it. However, in Lincolnshire only 42% agreed with the Mayoral Combined Authority whereas 53% were against it.

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- As turnout for the consultation was less than 1% of the Greater Lincolnshire population, the Government may not take enough notice of the consultation results.
- The £15million per year coming to Greater Lincolnshire was miniscule for the size of the area and would not enable a huge amount of economic growth. However, there could potentially be a substantial amount of money for Greater Lincolnshire through future devolution deals.
- If an enhanced devolution offer was made by the Government, then there would be a need to decide whether to go with the consultation results or with the enhanced offer.
- When the elected mayor was adopting a strategy or making a funding decision, they would only need three other councils to agree with them to push the decisions through.
- The Overview and Scrutiny Management Committee should have oversight of the Council's involvement in the Combined Authority.
- If one or two district councils dropped out, their areas would still potentially receive the benefits of devolution without being in the Combined Authority.
- Membership of the Overview and Scrutiny Committee for the Combined Authority would be a substantial commitment and workload, but there appeared to be no extra allowance payable by the Combined Authority.
- There was a risk that the money received by the Greater Lincolnshire Local Enterprise Partnership (GL LEP) for economic growth could be reduced which would result in little or no financial gain for the Greater Lincolnshire area.
- It was difficult to make a decision on whether to accept the devolution scheme without all the details, such as the outcome from the second devolution bid and how the devolution deal might proceed if some councils rejected the scheme. Urgent clarification was required from the Government on how the devolution deal might work if all the councils did not agree to the devolution scheme.

RESOLVED

That this Committee was:

- a) In favour of devolution;
- b) but on the basis of what was being offered in the deal as of the date of the meeting, the Committee was not in favour of a directly elected mayor, because the result of the consultation showed that more people disagreed with the proposition for a mayor.

42 REVENUE AND CAPITAL BUDGET MONITORING REPORT 2016/17

A report invited the Committee to consider the Revenue and Capital Budget Monitoring Report 2016/17 which was due to be considered by the Executive on 4 October 2016. The views of this Scrutiny Committee would be reported to the Executive as part of its consideration of this item.

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The Committee supported the recommendations contained in the report and agreed that the following comments be passed to the Executive: -

- A Councillor highlighted the reported slippage in the capital programme and queried if there was a role for more effective oversight by members, and whether this would be beneficial to the organisation. Officers confirmed that the Council would undertake to review the phasing of spending in the Capital Programme in the autumn to realign capital budgets with current spending plans.
- The Committee highlighted the £1.039m underspend under Wellbeing due to reduced costs following the recommissioning of Wellbeing Services. The Committee supported more effective commissioning of contracts but highlighted the need to ensure that a comparable quality of service was being provided on the ground. Officers confirmed that the savings had been achieved through re-specifying contracts during the retendering process, and that levels of services had been maintained.
- The Committee highlighted a potential pressure due to the large volume of Safeguarding reviews currently in progress, as reported at the Lincolnshire Safeguarding Boards Scrutiny Sub-Group on 28 September 2016, and queried whether additional resources could be accessed to ensure this work progresses in a timely manner. Officers confirmed that a contingency budget was in place for service areas to bid for additional funds to cover short term demand.
- The Committee queried the capital programme underspend on the Broadband Project and highlighted concern that there was a risk that broadband would not be delivered to an adequate level. The Committee also suggested that improved '4G' connectivity should be considered as part of this project in the future.
- The Committee highlighted the forecasted overspend of £0.568m under Protecting and Sustaining the Environment and whether budgets had been set appropriately. Officers confirmed that this was a result of a budget pressure on Waste Disposal due to increased costs in this service area.
- The Committee acknowledged the reported problems with the Agresso system and welcomed the return of monthly budget monitoring as a way to ensure that both revenue and capital funds were well managed and allocated appropriately.

RESOLVED

- (1) That the Committee supports the recommendation to the Executive as set out in the report;
- (2) That the above comments be passed onto the Executive for its consideration.

43 COUNCIL BUSINESS PLAN 2016 - 2017 PERFORMANCE REPORT,
 QUARTER ONE

The Committee considered a report which presented Quarter 1 performance information against the Council Business Plan.

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The commissioning strategies which had performed well and those which had seen mixed performance were highlighted in the report and brought to the Committee's attention.

In the absence of the Council's Performance and Equalities Manager, answers to questions raised on the following topics would be clarified outside of the meeting:

- Child safeguarding;
- Primary fires;
- Adult frailty in relation to delayed hospital discharge;
- The removal from the Plan of Crimestopper reports received from the public.

The Committee felt that transposing care performance into numbers was dangerous. Mental health was already underachieving and the failure to hit targets was a matter of life or death in some cases.

RESOLVED

That the report and comments made be noted.

44 UPDATE ON REVIEW OF SCRUTINY WORKING GROUP

The Committee received a verbal update on the Review of Scrutiny Working Group from Nigel West, Head of Democratic Services and Statutory Scrutiny Officer.

The scrutiny structure had been the main topic at recent meetings and the working group would be considering options based on the 5+1 model recommended by Dr Stuart Young in a recent report to Council. Other issues for the working group to consider were those of safeguarding and corporate parenting and where they sit within the structure. The next meeting of the working group was scheduled for the afternoon of 29 September.

The proposed next step for the Working Group was to take a report to the December meeting of Full Council for its agreement in time to take effect in time for the new Council in 2017.

RESOLVED

That the verbal update be noted.

45 OVERVIEW AND SCRUTINY WORK PROGRAMME

Consideration was given to a report which enabled the Committee to consider its own work programme and the work programmes from the scrutiny committees for 2016.

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Overview and Scrutiny Management Committee

Following a discussion on broadband provision in various parts of the county, it was agreed that the issue of broadband, focussing on BT be brought to a future committee.

It was suggested a further report on devolution be brought to a future meeting of the Committee.

Adults Scrutiny Committee

There were no changes to the published work programme.

Children and Young People Scrutiny Committee

There was one amendment to the work programme which was the report on the Government's white paper "Educational Excellence Everywhere" had been deferred from the meeting on 21 October 2016 due to a lack of movement nationally on it. In place of this, the Committee would be receiving a report on the new Government consultation "Schools that work for Everyone" to provide input into the Council's response to the consultation which closed on 12 December 2016.

Community and Public Safety Scrutiny Committee

There were no changes to the published work programme.

The next meeting on 2 November 2016 would be a site visit to Sleaford Library and Heckington Community Hub and would include a session with Greenwich Leisure Limited.

The Committee had also highlighted some possible changes to the way the performance information was collated. This was something which the Committee would be looking at over the coming weeks to see how the infographics could better indicate which service area and officers were responsible for each measure.

To be included on the work programme for 2017 was a visit to the Office of the Police and Crime Commissioner, a visit to Fire and Rescue Training Facility at Waddington and an update on HMP Lincoln.

Economic Scrutiny Committee

There were no changes to the published work programme.

The next meeting would be on 18 October 2016 and would be held off site at the National Centre for Food Manufacturing in Holbeach to allow the Committee to have a tour of the facility after the meeting.

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In addition, before the meeting, there would be a site visit to Peppermint Junction which would then be discussed as part of the South Lincolnshire Food Enterprise Zone report.

Environmental Scrutiny Committee

The Household Waste Recycling Centres Update scheduled for the meeting on the 14 October 2016 would be moved to the 2 December meeting to allow a more comprehensive update from Sean Kent, Group Manager – Environmental Services, to the Committee.

It had also been suggested that the 'Implementation of the Public Rights of Way sections of the Deregulation Act 2015' would be better being considered by the Highways and Transport Scrutiny Committee.

Flood and Drainage Management Scrutiny Committee

An additional item from Severn Trent Water had been added to the Flood and Drainage Management Scrutiny Committee on 9 December 2016. Severn Trent had now arranged to send a representative to Flood and Drainage Management Scrutiny Committee which was the reason the update had been requested, to allow the Committee to better understand the work undertaken by Severn Trent in Lincolnshire.

Health Scrutiny Committee for Lincolnshire

There were two additional items to add to the list of items for 23 November: -

(1) Temporary Overnight Closure of A&E at Grantham and District Hospital

On 10 August 2016, United Lincolnshire Hospitals NHS Trust had announced that the A&E Department at Grantham and District Hospital would be closing overnight on a temporary basis. This issue had been explored by the Health Scrutiny Committee on 21 September. The Committee was not reassured that the overnight closure would be temporary, and the Trust was asked to return on 23 November to report on progress with the recruitment of staff.

(2) Four GP Practices in Lincolnshire West CCG Area

As recorded on pages 13-14 of the minutes, new management arrangements had been introduced on 1 August 2016 at four GP practices in Lincolnshire, which operated under APMS [Alternative Provider of Medical Services] contracts. The Health Scrutiny Committee had been advised on 21 September 2016 that Lincolnshire West CCG was undertaking a procurement exercise, with interested providers required to return bids to run any or all the surgeries by 14 October 2016. Where bids were received, there would be a decision made on whether to award a contract. However, if no bids were received, Lincolnshire West CCG had stated that it would need to look at dispersing the patient lists of these surgeries to alternative GP surgeries, as the interim management arrangements could not continue on a permanent basis.

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There were five GP surgeries in Lincolnshire which for historical reasons operated under APMS contracts, which were in effect fixed term contracts. APMS contracts were unlike the contracts which applied to most GP surgeries in Lincolnshire. Most GPs had 'in-perpetuity' contracts.

Other Items

Bracebridge Heath and South Park Surgeries

It had been announced on 28 September 2016 that NHS England and NHS Lincolnshire West Clinical Commissioning Group had agreed to allow the Heath Surgery (Bracebridge Heath) to consult on a proposal to close its branch surgery at South Park in Lincoln. The branch surgery in South Park was currently open Monday to Friday each week. Patients had been asked to respond to the proposal by 28 October.

East Midlands Ambulance Service (EMAS) and Lincolnshire Police

There had been recent reports in the media that members of Lincolnshire Police had been involved in transporting patients to hospital. EMAS issued a statement on 26 September 2016, which stated that it was seeking further details from the Police so that it could undertake a full review.

Working Groups

The Committee had established a working group to draft response to the full business case for the merger of Peterborough and Stamford Hospitals NHS Foundation Trust and Hinchingsbrooke Health Care NHS Trust. The date of the meeting at this point, was still to be advised.

Highways and Transport Scrutiny Committee

Further to the above, the Chairman confirmed that the item on the 'Implementation of the Public Rights of Way sections of the Deregulation Act 2015' would be added to the work programme.

Value for Money Scrutiny Committee

There was one change to the published work programme. In addition to the performance of the Corporate Support Services Contract, the Committee would also receive an update on the KPI review at the next meeting on 22 November 2016.

RESOLVED

1. That the content of the Overview and Scrutiny Management Committee Work programme as set out in Appendix A of the report be noted.
2. That the work programmes from the Overview and Scrutiny Management Committee set out at Appendix B of the report be noted.

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3. That the Working Group activity set out at Appendix C of the report be noted.
4. That the work programmes, in light of the Executive Forward Plan, as set out in Appendix D of the report, be noted.

The meeting closed at 1.40 pm.

Open Report on behalf of Debbie Barnes, Executive Director of Children's Services

Report to:	Overview and Scrutiny Management Committee
Date:	27 October 2016
Subject:	Developing a model for the charging of LCC services to schools

Summary:

The purpose of this report is to provide an update on the development of a common approach (EduLincs) to the recovery of costs where schools, academies and other education organisations in Lincolnshire can access services delivered by Lincolnshire County Council (LCC). This follows the Overview and Scrutiny Management Committee (OMSC) meeting on the 30 June 2016 which considered the initial report. On the 5 July 2016, the Executive approved the recommendations on the same report (Decision reference number I011422).

The EduLincs offer formally commenced on the 12 September 2016 and this report provides the following update for the Committee to note and comment:

- I. Details of individual services' 2016/17 charges in order to ensure recovery of costs, including where appropriate an overview of total charges made during 2015/16;
- II. Information that will support the ongoing monitoring of "EduLincs"
- III. Information about the launch of "EduLincs"

Actions Required:

The Committee is invited to consider the update provided and comment on:

1. The individual cost recovery charges for schools, academies and other education organisations for discretionary services provided by LCC on a cost recovery basis.
2. Information provided to support monitoring of "EduLincs".
3. The information provided with regards to "EduLincs" launch.

1. Background

Lincolnshire County Council (LCC) did not previously have a joined up and efficient process of making available its services to schools, academies and other educational organisations in Lincolnshire. This fragmented approach not only made it hard for schools to engage with the Local Authority, but also for them to understand what services are available to meet their individual needs.

Historically, LCC services have been provided to support schools and academies such as environmental services, finance, property, educational support services, etc., some as a part of the local authority statutory obligations and others, discretionary. For some of these services LCC recovers the costs of delivery, for others it does not. Costs recovery charges have been, so far, determined by services without a strategic approach.

The context in which LCC provides support to schools, academies and other educational organisations must be assessed taking into consideration the decline of government funding for local authority services. Over the past 6 years government funding to LCC has reduced by some 40% of the Council's annual income from central government (excluding school budgets). In these circumstances, to continue to provide services to schools, academies and other educational organisations without increasing the extent to which costs are recovered will potentially require additional cuts to be made to other services in order to maintain the support provided at current levels. If that happened, either schools would not receive appropriate support or the Council would have less control over the quality of the support services going into schools. Ultimately, LCC would be less able to assure itself in its fulfilment of its functions in relation to the efficient provision of quality education.

This scenario provided an opportunity for LCC to review the methodology and platforms used to provide services to schools, academies and other educational organisations. A Project Board was set up to provide a balanced view on how the services can be offered to schools as well as coordinating a consistent offer. The cross-cutting Board's membership included: Children's Services – Education Support, Learning and Commissioning, Finance, Fire and Rescue, Environment and Economy, Public Health, Sustainability, Safer Communities, Digital Engagement, Health and Safety, and Audit and Risk. To support a consistent offer, the Board requested a standardised financial modelling toolkit to be produced by Finance colleagues in consultation with the relevant service areas.

Consultation with Head teachers during Head Teacher Briefings', along with feedback collated from staff with headship backgrounds and anecdotal evidence, demonstrated that the idea of a single point of access, where educational establishments could view and order services was a welcome step to strengthen the relationship and synergy between School, Academies and the Local Authority.

The Lincolnshire Joint Strategic Needs Assessment (JSNA) / Joint Health & Well Being Strategy (JHWS) identify a number of needs that directly relate to young people. The recommended key decisions support the aims of the JSNA and JHWS in the following areas:

- Improve health and social outcomes and reduce inequalities
- Achieve potential
- Improve educational attainment

The development of an offer to enhance access to services LCC offers to schools, academies and other educational organisations has been recognised as a key decision. Officers, therefore, sought approval from Overview and Management Scrutiny Committee, Executive and Children and Young People Scrutiny Committee. The qualified support and feedback received enabled the development of a comprehensive offer based on the principles of recovering the costs of delivery and supporting educational establishments to access highly valued services.

2. Cost recovery charges

A toolkit has been devised to help services calculate the cost of providing their services. The toolkit ensures a consistent approach across the Council that aims to recover the full cost of services. The toolkit includes direct staffing costs plus an element of overhead costs such as accommodation, insurances, information management, HR and payroll and financial services. Costs can be calculated on a daily, half-daily or hourly basis. The toolkit allows the calculation of a part or fully traded service and the calculation of ad-hoc services.

Prices were not based on the existing costs divided by an unknown number of users. The services that take part in the "EduLincs" project were required to utilise the "cost recovery calculator" to be able to provide an indicative of the charges that establishments would expect when ordering services.

The true costs of activity, in most of the cases, can only be ascertained once the service requirements have been fully identified and scoped out. Services were encouraged, however, to calculate at least an initial cost of delivery which can be seen in Appendix A.

Some of the services taking part in the "EduLincs" project were already offering traded services, and had income targets build into their budgets as they are able to forecast the expected volume of trade. For other services, recovering the costs of delivery is a new approach and therefore, the potential for the amount of income to be generated would be subject to ongoing review by the individual service areas Directorate teams.

3. Supporting information

Services are supporting the evaluation of "EduLincs" by providing the costs recovered, when applicable, for the 2015/2016 financial year. This will be used to cross-reference against an annual evaluation of "EduLincs" and support individual services to undertake informed decisions as to whether or not services that are not purchased should be discontinued.

At a national level, many local authorities are trading services to Schools, some within their county borders, others beyond. Many local authorities are reviewing the way in which they implement charges for services, some setting up separate trading entities, others adopting a cost recovery model, like Lincolnshire. A dedicated webpage address, <http://www.sla-online.co.uk/>, is used by several local authorities to offer traded services to schools, academies and other educational organisations. An example of some of Lincolnshire statistical neighbours' offers can be viewed via the links below:

- Nottinghamshire: <http://www.nottinghamshire.gov.uk/education/services-for-schools-and-education-providers/services-for-schools>
- Derbyshire: <https://www.derbyshire.gov.uk/education/schools/services-for-schools/default.asp>
- Norfolk: <http://s4s.norfolk.gov.uk/>

4. EduLincs Launch

To support the promotion of "EduLincs", officers across the Council developed a template with information of the services available, which is available both on-line and via the "EduLincs" brochure. Every School in Lincolnshire received a hard copy of the brochure, which can also be downloaded via the link <https://www.lincolnshire.gov.uk/edulincs>.

The screenshot shows the EduLincs website interface. At the top, a breadcrumb trail reads "You are here: Home > EduLincs". On the left, a green sidebar contains a "MENU OPTIONS" section with the following items: "Pupil development services", "Pupil safeguarding and wellbeing services", "School support and specialist services", "Finance and professional services", "Health and safety, premises and facilities", and "Lincolnshire Fire and Rescue and Stay Safe Partnership". Below the menu is a "Ready to order?" section with the text "Complete our online form to begin the process of ordering our services." and an orange "ORDER SERVICES" button. At the bottom left is the "EduLincs" logo with the tagline "Supporting education". The main content area is titled "Welcome to EduLincs" and includes a star, email, and print icon. The text reads: "We are delighted to present EduLincs, our refreshed offer of services available to schools, academies and other educational settings in Lincolnshire." It then states: "Lincolnshire County Council offers a variety of highly-valued services to schools across the county and, for the 2016/17 academic year, we have enhanced our existing offer to include a number of new services, all available within one single point of access." A photo of a woman is shown to the right. The text continues: "Where possible, the council has focused funding on a number of services which help us to achieve our joint priority outcomes and these are identified as being available free of charge." It then says: "You will also find a number of chargeable services which offer high-quality, professional and cost-effective support, enabling your school to meet regulatory requirements whilst improving outcomes for pupils." The final paragraph reads: "Using the left-hand menu, you can find out how each of our services can benefit you and your pupils whilst meeting Ofsted standards. You will also receive a hard copy version of our brochure directly." Below this, it says: "To begin the process of ordering services, please select the Order Services button on the left of the pages. In order to complete the form, you will be required to enter the passphrase which has already been sent to you by email." At the bottom, it states: "If you have not received your passphrase or your hard copy of the brochure, please email edulincs@lincolnshire.gov.uk".

Schools have access to a dedicated email address edulincs@lincolnshire.gov.uk to support with any queries with regards to the "EduLincs" .This email is monitored by the Children's Services Commissioning Team and it has been largely used to gain information about "EduLincs" or specific services, provide feedback or to ask general queries about the services on offer.

Once a service is ordered on-line, an email is sent to the individual service being purchased, along with the order form attached (example below) as well as a copy to edulincs@lincolnshire.gov.uk to support monitoring of intake and ensure that services are receiving and acting on orders. Services are required to contact the establishment to discuss requirements and payment terms. Academies will be invoiced for the services provided and maintained schools will be charged via a recharge.

Finance and professional services	
<input checked="" type="checkbox"/>	Financial services for maintained agresso schools
<input type="checkbox"/>	Performance services
<input type="checkbox"/>	Children's services strategic commissioning - commercial services
<input type="checkbox"/>	Procurement Lincolnshire offer
<input type="checkbox"/>	Audit and risk - full internal audit
<input type="checkbox"/>	Audit and risk - risk management services
<input type="checkbox"/>	Audit and risk - audit assurance visit
<input type="checkbox"/>	Conduct investigation service
<input type="checkbox"/>	Audit and risk - school final account audit
<input type="checkbox"/>	Audit and risk - school fund audit
<input type="checkbox"/>	Media training
Health and safety, premises and facilities	
<input type="checkbox"/>	Health and safety training
<input type="checkbox"/>	Audits, inspections and surveys
<input type="checkbox"/>	Inclusion to our health and safety self-assessment process and evaluation of results
<input type="checkbox"/>	Health and safety risk assessments
<input type="checkbox"/>	Health and safety - policies and procedures development support
<input type="checkbox"/>	Property maintenance

	
<input type="checkbox"/>	Professional highway design and civil engineering services
<input type="checkbox"/>	Public rights of way advice

5. Conclusion

The Project Board has taken into consideration all of the comments and recommendations from the Committees that have considered the model for charging for LCC services and undertook adjustments as appropriate.

The "EduLincs" webpage and brochure are now available for schools, academies and other educational organisations, and the online ordering system is being used.

However, this report is being concluded only 3 weeks since the launch of the project, being too early to allow a comprehensive evaluation of "EduLincs" success and impact. Future reports and monitoring information will be made available to support the evaluation of the LCC's model for recovering the true costs of delivering services to schools, academies and other educational organisations. This will enable services to become more sustainable, as well as supporting the sufficiency of the market-place and providing effective services that schools can trust. In this context, officers involved in the "EduLincs" project will work towards engaging more services and to expand the offer. A follow up promotional plan involves, but it is not limited, to the following activities:

- Ongoing promotion via Head Teacher Briefings
- Regular newsletters to Schools
- A refreshed offer by 2017 Spring term
- Promotion via Diocese to support Church of England Schools
- Visits to Schools and Multi Academy Trusts

To support the ongoing monitoring and evaluation of "EduLincs", progress will be reported to leadership teams and Directors to inform future charging decisions or potential de-commissioning of the sale of services.

In the medium to long term, a separate project board will oversee "EduLincs" and develop a project timetable that will allow refreshed services available to be purchased in due time to tally with both maintained Schools beginning of financial year (April) and Academies and other educational establishments beginning of financial year (September). Furthermore, the development of the 2017/2018 offer will be with a view to having an improved e-commerce environment where multiple services can be ordered and purchased together in order to streamline the purchasing procedure.

6. Consultation

a) Policy Proofing Actions Required

n/a

7. Appendices

These are listed below and attached at the back of the report	
Appendix A	Individual Service Charges and Service Uptake

8. Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
Developing a Model for the Charging of LCC Services to Schools- Report to the Executive (5 July 2016)	Executive Agenda Tuesday 5 July

This report was written by Miriam Binsztok who can be contacted on 01522 553782 or Miriam.binsztok@lincolnshire.gov.uk .

Appendix A: Individual Services - Charges and Requests

Service	Total Cost Recovered (2015/2016)	Cost of Service 2016/17	Rationale
Lincolnshire Music Service	£1.734 m	£275 - Bronze Service £600 - Silver Service £1200 - Gold Service	The packages have been calculated using a balance of costs and subsidy (Music Education ACE Hub Grant). Additional subsidy has been invested through the Music Education ACE Hub Grant. The Membership approach provides a strategy for schools in line with the requirements of the National Plan for Music Education. It also streamlines the admin connected with each individual product.
Ethnic Minority and Traveller Education Team (EMTET)	£3,505	£128 - £177 per half day; £242 - £338 per day; £150 – per workshop	Free for maintained primary schools. The service is mainly funded through the central DSB. Academies and secondary schools are charged for workshops and training at two levels depending on need. G10 EMTET Team Leader 1.6 FTE (SCP 30) G6 EMTET Officers 3.4fte (SCP 18)
Heritage – Investigate School Visits at Museum of Lincolnshire Life	£2,960.75	£2.50 per child - facility led activity; £1.25 per child - teacher led facility; Free - Self-guided; £20 per hour - learning space; £4 - Teacher pack	The sessions have been designed and constructed over many years to fit in with the National Curriculum, and take up reflects this. Heritage charges are reviewed every year in September/October and go up based on inflation, and these charges are agreed by Executive Councillor.
Heritage – School Visits at Battle of Britain Memorial Flight	£1,166.75	£2.25 per pupil	The sessions have been designed and constructed over many years to fit in with the National Curriculum, and take up reflects this. Heritage charges are reviewed every year in September/October and go up based on inflation, and these charges are agreed by Executive Councillor.

Heritage – Investigate School Visits at The Collection	£29,898.85	£6.50 per pupil per day; £4 per pupil per half day	The sessions have been designed and constructed over many years to fit in with the National Curriculum, and take up reflects this. Heritage charges are reviewed every year in September/October and go up based on inflation, and these charges are agreed by Executive Councillor.
Heritage – Investigate School Visits at Lincoln Castle	£85,829.	£20 per tour; £4 per pupil half day self-led session; £8 per pupil full day workshop; £6 Inclusive ticket; £5 Prison & Magna Carta only; £2.50 Wall walk only	The sessions have been designed and constructed over many years to fit in with the National Curriculum, and take up reflects this. Heritage charges are reviewed every year in September/October and go up based on inflation, and these charges are agreed by Executive Councillor.
Heritage – Investigate School Visits at Gainsborough Old Hall	£17,644.00	£4 per pupil	The sessions have been designed and constructed over many years to fit in with the National Curriculum, and take up reflects this. Heritage charges are reviewed every year in September/October and go up based on inflation, and these charges are agreed by Executive Councillor.
Road Safety Awareness Lessons - Primary schools	N/A	Free	N/A
Road Safety Awareness Lessons - Secondary schools	£ 5,400.00 Costs recovered only for "2fast2soon" element	£231.87 per day £121.94 per half day £41.71 Hour rate £250 extra for Jason's story	G8 officer 1 FTE (SCP 24)
Independent Travel Training for SEND students travelling on school or college transport	N/A	Free	N/A
Bikeability	N/A	Free (funded via a grant from the Department for Transport)	N/A

Participation and Engagement Training for Staff	Not previously traded	£112 per half day session	G9 participation offer 0.6 FTE (SCP 27)
Participation and Engagement Training for Students	Not previously traded	£112 per half day session	G9 participation offer 0.6 FTE (SCP 27)
Where next? Year 11 Options Explained	Not previously traded	£112 per half day session; £224 per full day session	G9 participation offer 0.6 FTE (SCP 27)
Higher Education Applications That Work!	Not previously traded	£112 per half day session; £224 per full day session; £15 per additional shorter session	G9 participation offer 0.6 FTE (SCP 27)
Pupil Voice	Not previously traded	£112 per half day session	G9 participation offer 0.6 FTE (SCP 27)
Positive Futures Lincolnshire – Personal Best Programme	Not previously traded	£64.60 per hour; £110.77 per half day; £203.55 per full day	G6 worker 1 FTE (SCP 18)
Positive Futures Lincolnshire – Sports Leaders UK Awards / Qualifications	N/A	Depending on awards	N/A
Positive Futures Lincolnshire – Winning Ways	Not previously traded	£64.60 per hour; £110.77 per half day; £203.55 per full day	G6 worker 1 FTE (SCP 18)
Positive Futures Lincolnshire – Team Building Workshops	Not previously traded	£221.55 per half day; £407.09 per full day	G6 worker 1 FTE (SCP 18)
Positive Futures Lincolnshire – Let's Get Physical	Not previously traded	£64.60 per 90 minute session	G6 worker 1 FTE (SCP 18)
Lincolnshire Energy from Waste Visitor Centre	N/A	Free	N/A

Safeguarding in Schools and Education Settings	Prior to September 2016, safeguarding briefings were free to all schools. Audit element was only given to few whilst moving over to new offer. £7,050	1 package - £150 2 or 3 packages - £264	G16 officer 6 hrs G13 officer 12 hrs G8 officer 12 hrs Free for Maintained Schools until September 2017. Calculations take into consideration time of preparation and delivery
Domestic Abuse Policy and Procedure Advice	N/A	Free	N/A
Knife Crime Awareness Workshop for Students	Not previously traded	£35.62 per hour; £99.40 per half day; £186.81 per day	G6 YOS worker 1 FTE (SCP 18)
Insight into Custody for students.	Not previously traded	£103.02 per hour; £313.53 per half day; £601.05 per full day	The charges proposed were calculated using the hourly rate of the staff undertaking the training. 1 FTE G5 (SCP14) , 1 FTE G7(SCP 21) and 1 FTE G9 (SCP 27)
Free School Meals Eligibility Checking Service	£20,208.00	£2.04 per eligible child	In July 2016 the cost calculator was used to remodel the costs of the service which brought the charge to £3.52 per eligible claim for academies. However, the introduction of charging for all schools means that the overall cost per claim due to the increased volume would now be £2.04.
Food in Schools Services	Not previously traded	£104.84 starting from cost for adhoc services; £161.57 per half day of support	G9 1FTE (SCP 27); G9 1FTE (SCP 26)

School Admissions; access to webview	(£38,242.26)	Free for maintained schools and settings; £314 - annual charge for Primary Academies PAN 25+; £ 209 - annual charge for Primary Academies PAN below 25-; £411 - annual charge for Secondary Academies	Support agreement with SERCO and software provision Staff cost of 6 days x S5 officer + 4 days x S10 officer + £150 (venue cost)
Independent school admission appeals service	£14,049	Free for all community and voluntary controlled schools; Other Schools: £33.54 Admin fee £48.55 per hour	Admin costs, Presenter costs and Travel costs
Extended Communication and Language Impairment Provision for Students	N/A	Free	N/A
Specialist Teaching Team, including the Dyslexia Outreach Team	£894,073.67	£57 per hour for maintained schools and nurseries; £67 per hour for academies and FE providers	The costs for STT are based on an average cost of an STT member in the team, including travel, mobiles, and general overheads. As LCC needs to inform the schools of the likely buyback charge in advance of their financial year, any changes to the charge would need to be made in April 17 at the start of the new financial year, and to give schools enough notice to adapt to the new charges before further agreements are made.
Evolve Educational Visits	N/A	£206.88 per 12 month subscription	Free for maintained schools and settings - this is a strategic service partnership

Financial Services for Maintained Agresso Schools	£0 * *The 2015/16 charge was waived	Bronze Service: £16.60 - Nursery per NOR plus £204.48; £8.60 - Primary and Secondary per NOR plus £ 204.48; Special Sector: £36.55 for Bronze per NOR plus £204.48; £306.90 plus Bronze cost for Silver service; £839.78 plus Bronze cost for Gold Service	Agresso Finance System; Schools Helpdesk of Finance Technicians; Exchequer services; Financial maintenance and training from Senior Finance Technicians; VAT officer; School visits by a Senior Finance Technicians.
Performance Services	£91,332.00	£0.90 per Primary pupil with an upper cap of £ 500 per school; £0.90 per Secondary pupil with an upper cap of £ 900 per school; £0.09 all through per pupil with an upper cap of £ 1050 per school; £150 minimum charge per school	Based on 60% take up rate to recover the costs of external software systems and 2 x G6 FTE (SCP 18)
Children's Services Strategic Commissioning - Commercial Services	Not previously traded	£147.22 per half day	Senior Commissioning officer G10 1 FTE (SCP 30)
Procurement Lincolnshire offer	Not previously traded	£97.90 per half day	G8 1FTE (SCP 24)
Audit and Risk – Full Internal Audit	Nil	£1410 per small - medium school; £1692 per medium - large school; £1692 Prime account school	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)
Audit and Risk – Risk Management Services	Nil	£282 per day starting from cost	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)

Audit and Risk – Audit Assurance Visit	Nil	£564 starting from cost per visit	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)
Conduct Investigation Service	£6,875	£282 per day	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)
Audit and Risk – School Final Account Audit	Nil	£1128 starting from cost	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)
Audit and Risk – School Fund Audit	£2,820	£282 per day starting from cost	Audit team Leader – G12 (34 SCP); Principal Auditor – G10 (30 SCP) Senior Auditor G8 (SCP 24)
Media Training	Not previously traded	£465.92 per full day; £232.96 per half day	Strategic Communication Team Leader - G11 1FTE (SCP 33); Digital Officer G8 (SCP 24)
Health and Safety Training	£528.33	£121.94 to £186.67 per half day starting cost	Team Leader 1 FTE, G12 (SCP 36); Principal Adviser 1 FTE, G10 (SCP 30); Adviser, 1FTE G8 (SCP 24)
Audits, Inspections and Surveys	Nil	£121.94 to £186.67 per half day starting cost	Team Leader 1 FTE, G12 (SCP 36); Principal Adviser 1 FTE, G10 (SCP 30); Adviser, 1FTE G8 (SCP 24)
Inclusion to our Health and Safety Self-Assessment Process and Evaluation of Results	Nil	£97.90 per school	Team Leader 1 FTE, G12 (SCP 36); Principal Adviser 1 FTE, G10 (SCP 30); Adviser, 1FTE G8 (SCP 24)
Health and Safety Risk Assessments	£333.33	£121.94 to £186.67 per half day starting cost	Team Leader 1 FTE, G12 (SCP 36); Principal Adviser 1 FTE, G10 (SCP 30); Adviser, 1FTE G8 (SCP 24)
Health and Safety - Policies and Procedures Development Support	£333.33	£121.94 to £186.67 per half day starting cost	Team Leader 1 FTE, G12 (SCP 36); Principal Adviser 1 FTE, G10 (SCP 30); Adviser, 1FTE G8 (SCP 24)

Property Maintenance	N/A	Universal offer to Lincolnshire County Council-maintained schools under the VINCI mouchel property contract	N/A
Professional highway design and civil engineering services	Nil	<ul style="list-style-type: none"> • Assistant technician - £24.17 • Technician - £28.73 • Senior technician - £35.08 • Engineer - £39.57 • Senior engineer / project leader - £45.85 • Principal engineer / senior project leader - £60.28 • Consultancy manager - £75.16 • Group manager - £77.52 	TSP has been operating as a trading account since 1989 and our rates quoted in the brochure, which are based on a full cost recovery model, are used for charging all clients. Using this model we were targeted with breaking even on what was a £7.3M fee turnover in 2015/16.
Public Rights of Way Advice	£5,000	£1,700 for administration plus advertising fees (c. £800 average), however, the rates for this are due to change in 2016-17 following implementation of the Deregulation Act.	The rate specifically relates to the costs associated with diversions and extinguishments to PROW. The £1700 figure was based on a study just over a decade ago on the average time costs of processing a Public Path Order. Advertising rates vary depending on the length of the description of the legal order and the associated costs of the local newspapers involved. - £800 is indicative only. Following implementation of the Deregulation Act 2015 (the Regulations for which have not yet received assent from Parliament) we will have power to charge for more elements of the process but will have to itemise per case individually and will not be able to rely on a generic cost. There will also no longer be a requirement to advertise the order in the local press.
SCoRE (Schools Collaboration on Resource Efficiency)	Not previously traded	<p>Primary school or academy - £200 for a 12 week bespoke programme</p> <p>Secondary school or academy - £400 for a 12 week bespoke programme</p> <p>SEND school or academy - £200 for a 12 week bespoke programme</p>	SCoRE is the gateway service and the fee charged is a realistic savings target that the school can recover through low cost energy efficiency actions. Further chargeable project work is likely to occur due to participation in SCoRE.
Salix fund for LCC maintained schools	Not previously traded	N/A Funded until the end of the CMP - Carbon Management Plan (formally adopted by Exec in April 2013) period (March 2018)	N/A

Energy efficiency funding support for academies	Not previously traded	N/A funded until the end of the CMP period (March 2018)	N/A
Display Energy Certificate for LCC maintained schools	Not previously traded	N/A funded through the VINCI Mouchel property contract	N/A
Display Energy Certificate for academies	Not previously traded	£130 for the first building £95 for each additional building and 25p/mile travel costs. DEC renewals (if we completed the expiring DEC) £95 for each building.	Prices are based on industry standards and are competitive with the market. We offer added value through an enhanced Advisory Report which can highlight potential project work.
Tree Safety Surveys	£ 390.67	£48.87 per hour	1.0 FTE G8 officer (in the ad hoc sheet)
Fire Break Scheme - Award in Fire and Rescue Services in the Community	Service funded via Princes Trust scheme	£1475 + £219.20 to include a BTEC Level 2; £1750 + £219.20 to include a BTEC Level 2	Costings were developed from previous costings of delivering Princes trust activity (which has now ceased).
Year 2 / 6 – Fire Safety	Service funded via Princes Trust scheme	£25 starting cost per hour (Min of 3 hours)	Costings were developed based on an average of delivers hourly rates plus an enhancement for travel time and mileage.
Fire Safety Training Courses	Service funded via Princes Trust scheme	£337.60 - Fire Marshall Training for 4 people 4 hours; £180 - Fire Safety Awareness 2 hours; £78.60 - Fire Safety Awareness 1 hour; £173.60 - Fire Extinguisher Training	4hr Fire Marshall Course @ £85.00 per person 2hr Fire Safety Course £235.00 per course (15 persons) 1 hr Fire Extinguisher Course £180.00 per course (15 persons) 1 hr Fire Awareness Course £180.00 per course (15 persons)
It's that Easy	Multi-agency day for year 9 students and above, aimed at showing them how easy it is to fall into the criminal justice system and how easy it is to stay out.	N/A Mixture of free and chargeable services	N/A

Stay Safe Partnership	Partnership of Lincolnshire County Council and non-Lincolnshire County Council providers	N/A Mixture of free and chargeable services	N/A
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Open report on behalf of Richard Wills, Executive Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	27 October 2016
Subject:	Brexit Working Group

Summary:

This report informs the Committee of a request from Group Leaders for a working group to be set up to consider the effects of the Brexit Vote on Lincolnshire.

Actions Required:

The Committee is invited to set up a cross party working group to consider the effects of the Brexit Vote on Lincolnshire and, if agreed, identify the membership for the working group.

1. Background

At their meeting on 4 October 2016, Group Leaders discussed the potential effect of the Brexit vote on the County Council and Lincolnshire.

Group Leaders were advised that officers had been gathering evidence of impact, particularly with regard to European funding.

It was also reported that the Local Government Association (LGA) had set up a cross-party task group on the subject.

Group Leaders supported the setting up of a similar group on the Council to look at what was important to Lincolnshire in this regard.

It was suggested by Group Leaders that a working group of councillors be set up by the Overview and Scrutiny Management Committee to consider the overarching issues.

2. Conclusion

The Overview and Scrutiny Management Committee has been requested to set up a working group to discuss the impact of Brexit on Lincolnshire.

3. Consultation

a) Policy Proofing Actions Required

Not Applicable

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	27 October 2016
Subject:	Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2016/17. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

1. To consider and comment on the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 November 2016 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Committee Work Programme
Appendix B	Scrutiny Committee Work Programmes
Appendix C	Task and Finish Group and Working Group Activity
Appendix D	Executive Forward Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**WORK PROGRAMME**

27 October 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Broadband Update	Steve Brookes Lincolnshire Broadband Programme Manager	Performance Scrutiny
Developing a Model for the Charging of LCC Services to Schools – Update on Individual Charges for Services	Miriam Binsztok Senior Commissioning Officer	Status Report
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Proposal for a Working Group on Brexit	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

24 November 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Review of Financial Risk Assessment	David Forbes, County Finance Officer	Budget Scrutiny
Update on the Council's General Financial Position	David Forbes, County Finance Officer	Budget Scrutiny
2016/17 Council Business Plan Quarter 2	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Review of Scrutiny Working Group – Structure Change	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

22 December 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

26 January 2017		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Council Budget 2017/18	David Forbes, County Finance Officer	Budget Scrutiny
Revenue and Capital Budget Monitoring Report 2016/17	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 7 February 2017)
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

23 February 2017		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
2016/17 Council Business Plan Quarter 3	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

30 March 2017		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

For more information about the work of the Overview and Scrutiny Management Committee please contact Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

30 November 2016 – 10.00 am		
Item	Contributor	Purpose
Sensory Impairment Service – Provider Perspective	Representatives from: <ul style="list-style-type: none"> • Action on Hearing Loss • Lincoln and Lindsey Blind Society • South Lincolnshire Blind Society 	Status Report
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer	Update Report

11 January 2017 – 10.00 am		
Item	Contributor	Purpose
Adult Social Care – Budget Proposals 2017-18	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report

22 February 2017 – 10.00 am		
Item	Contributor	Purpose
Adult Care – Quarter 3 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough
Vice Chairman: Councillor Ray Wootten

25 November 2016		
Item	Contributor	Purpose
The Future of the Music Service – Update	John O'Connor Children's Services Manager: Education Support	Pre-Decision Scrutiny (Executive Councillor decision on 9 December 2016)
Theme Performance: Quarter 2	Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny
Lincolnshire Safeguarding Boards Scrutiny Sub- Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Centre for Public Scrutiny's Guide to Scrutinising Children's Safeguarding Arrangements – Key Scrutiny Questions for Safeguarding – Questions 8, 9, 13, 14	Janice Spencer Assistant Director – Children's (Safeguarding)	Performance Scrutiny
Additional Item		
Additional Item		

20 January 2017		
Item	Contributor	Purpose
Budget Proposals 2017/18	Debbie Barnes Executive Director of Children's Services	Budget Scrutiny
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Outcomes from School Performance Working Groups	Martin Smith Children's Services Manager - School Standards Kieran Barnes Head of the Virtual School for Looked After Children	Member Report
Additional Item		
Additional Item		
Additional Item		

10 March 2017		
Item	Contributor	Purpose
Lincolnshire Local Authority School Performance 2015-16	Martin Smith Children's Service Manager - School Standards	Performance Scrutiny
Theme Performance: Quarter 3	Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Centre for Public Scrutiny's Guide to Scrutinising Children's Safeguarding Arrangements Guide – Key Scrutiny Questions for Safeguarding – Questions 18, 20, 21	Janice Spencer Assistant Director – Children's (Safeguarding)	Performance Scrutiny
Partners in Practice Update	Debbie Barnes Executive Director of Children's Services	Update Report
Additional Item		

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis

Vice Chairman: Councillor Linda Wootten

02 November 2016		
Committee Room, NKDC, Sleaford – 10:30am		
Site Visit to Sleaford Library & Heckington Community Hub		
Item	Contributor	Purpose
Fire and Rescue – Statement of Assurance 2015 - 2016	Nick Borrill, Acting Chief Fire Officer	Annual Report
Lincolnshire Road Safety Partnership Update	Steven Batchelor, Lincolnshire Road Safety Partnership	Status Report
Domestic Abuse Update	Karen Shooter, County Domestic Abuse Manager	Update Report
Trading Standards Update – Responding to vulnerable victims and the black economy	Sara Barry, Safer Communities Manager	Update Report
Library Service Update & Meeting with Greenwich Leisure Limited	Tony McGinty, Consultant in Public Health	Update Report

14 December 2016		
Item	Contributor	Purpose
Wellbeing Service Recommissioning Plan	Robin Bellamy, Wellbeing Commissioning Manager	Pre-Decision Scrutiny Executive: 4 January 2017
Update on the recruitment and retention of retained Firefighters	Nick Borrill, Acting Chief Fire Officer	Update Report
Lincolnshire Community Assistance Scheme (LCAS) Update	Nicole Hilton, Community Assets and Resilience Commissioning Manager	Status Report
Performance Report, Quarter 2 (1 July to 30 September 2016)	Mark Housley, County Officer Public Protection; Tony McGinty, Consultant in Public Health; Nick Borrill, Acting Chief Fire Officer	Performance Scrutiny
Neighbourhood Policing update	Mark Housley, County Officer Public Protection	Update Report

25 January 2017		
Item	Contributor	Purpose
'Meet and Greet' Session with the new supplier of the Community Substance Misuse Treatment Services	Tony McGinty, Consultant in Public Health	Workshop
Revenue and Capital Budget Proposals 2017/18	Michelle Grady, Assistant Head of Finance	Budget Scrutiny
Update on Bespoke Business Advice Provided by Trading Standards	Sara Barry, Safer Communities Manager	Policy Review
Community Safety - Sexual Violence Update	Sara Barry, Safer Communities Manager	Update Report

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges
 Vice Chairman: Councillor Chris Pain

29 November 2016		
Item	Contributor	Purpose
Lincoln Science and Innovation Park including the new Boole Technology Centre	Tom Blount Director of the Lincoln Science and Innovation Park	Status Report
Tourism Review Update and Historic Lincoln Plans for 2017 (Commemoration of Battle of Lincoln Fair etc)	Mary Powell Commissioning Manager (Tourism)	Update Report
Theme Performance: Quarter 2	Justin Brown Enterprise Commissioner	Performance Scrutiny
Single Local Growth Fund Accountable Body Progress Report	Lindsay Hill Pritchard Principal Commissioning Officer (Accountable Body)	Performance Scrutiny
Impact of Transportation on Maximising Economic Growth (ITMEG) Update	Andy Gutherson County Commissioner for Economy and Place	Scrutiny Review Activity
Place Marketing – Update	Ruth Carver Commissioning Manager (LEP)	Update Report

10 January 2017		
Item	Contributor	Purpose
Budget Proposals for 2017/18	Andy Gutherson County Commissioner for Economy and Place Michelle Grady Assistant Head of Finance	Budget Scrutiny
Training to Fill Hard-to-fill Vacancies (Progress with ESF opt-ins etc)	Clare Hughes Principal Commissioning Officer (LEP)	Status Report
Fund of Funds Update and Next Steps	Samantha Harrison Commissioning Manager (Enterprise)	Update Report
LCC Investor Promotion Activity	Jill McCarthy Principal Officer Growth	Policy Development

21 February 2017		
Item	Contributor	Purpose
Theme Performance: Quarter 3	Justin Brown Enterprise Commissioner	Performance Scrutiny
Midlands Engine / Northern Powerhouse	Justin Brown Enterprise Commissioner	Status Report
Medical Sector Training in Lincolnshire (EXEMPT)	Professor Sara Owen University of Lincoln	Status Report

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE
FLOOD AND DRAINAGE MANAGEMENT SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange
Vice Chairman: Councillor Mrs Victoria Ayling

02 December 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
Performance Report, Quarter 2 (1 July to 30 September 2016)	Sean Kent, Group Manager Environmental Services	Performance Scrutiny
Water Recycling Centres Update	Brian Kane, Regional Treatment Manager (Anglian Water)	Update Report
Update on English Coastal Path	Chris Miller, Team Leader – Countryside Services	Update Report

09 December 2016 Flood and Drainage Management Scrutiny Committee		
Item	Contributor	Purpose
Insurance Industry Update (FLOOD RE Scheme)	Seth Williams, Head of Public Affairs, Association of British Insurers	Status Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report
Environment Agency Update	Deborah Campbell, Flood and Coastal Risk Manager; (Environment Agency)	Update Report

13 January 2017 Environmental Scrutiny Committee		
Item	Contributor	Purpose
Revenue and Capital Budget Proposals 2017/18	Michelle Grady, Head of Finance (Communities)	Budget Scrutiny
Outcome of Lincolnshire Waste Partnership Audit	Sean Kent, Group Manager Environmental Services	Status Report

For more information about the work of the Environmental Scrutiny Committee & Flood and Drainage Management Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot

Vice Chairman: Councillor Chris Brewis

26 October 2016		
Item	Contributor	Purpose
Lincolnshire Partnership NHS Foundation Trust – Update on Response to Care Quality Commission Report	John Brewin, Chief Executive, Lincolnshire Partnership NHS Foundation Trust Anne-Maria Olphert, Director of Nursing and Quality, Lincolnshire Partnership NHS Foundation Trust	Update Report
Winter Planning 2016/17	Ruth Cumbers, Urgent Care Programme Director, Lincolnshire East Clinical Commissioning Group	Status Report
Medicines Management Consultation	A representative of the Clinical Commissioning Groups	Consultation
Annual Public Meetings of Clinical Commissioning Groups and Annual General Meetings NHS Provider Trusts	Simon Evans, Health Scrutiny Officer	Status Report

23 November 2016		
Item	Contributor	Purpose
Joint Health and Wellbeing Strategy – Annual Assurance Report	David Stacey, Programme Manager – Strategy and Performance, Lincolnshire County Council Alison Christie, Programme Manager – Health and Wellbeing, Lincolnshire County Council	Update Report
United Lincolnshire Hospitals NHS Trust – Emergency Services Update	Jan Sobieraj, Chief Executive, United Lincolnshire Hospitals NHS Trust	Update Report
United Lincolnshire Hospitals NHS Trust – Five Year Organisational Strategy	Jan Sobieraj, Chief Executive, United Lincolnshire Hospitals NHS Trust	Consultation

23 November 2016		
Item	Contributor	Purpose
United Lincolnshire Hospitals NHS Trust - Pharmacy Services	Colin Costello, Director of Pharmacy and Medicines Optimisation, United Lincolnshire NHS Trust	Update Report
Lincolnshire East Clinical Commissioning Group - Update	Gary James, Accountable Officer, Lincolnshire East Clinical Commissioning Group	Update Report
Queen Elizabeth Hospital, King's Lynn, General Status Report	Item to be confirmed	Status Report
Dental Services Contracts in Lincolnshire	Jane Green, Assistant Contract Manager, Dental and Optometry, NHS England – Midlands and East (Central Midlands)	Status Report
Medicines Management Consultation	Simon Evans, Health Scrutiny Officer	Consultation
Peterborough and Stamford Hospitals NHS Foundation Trust Merger with Hinchingsbrooke Health Care NHS Trust – Full Business Case	Simon Evans, Health Scrutiny Officer	Consultation

21 December 2016		
Item	Contributor	Purpose
Lincolnshire West Clinical Commissioning Group Update	Sarah Newton, Chief Operating Officer, Lincolnshire West Clinical Commissioning Group	Status Report
Learning Disabilities Consultation	To be confirmed	Consultation
Lincolnshire Sustainability and Transformation Plan / Lincolnshire Health and Care – Consultation	To be confirmed	Consultation

18 January 2017		
Item	Contributor	Purpose
NHS Improvement – Improving NHS in Lincolnshire	To be confirmed	Status Report

Items to be programmed

- Reducing Obesity in Adults and Children
- South West Lincolnshire CCG Update
- South Lincolnshire CCG Update
- Lincolnshire Integrated Volunteer Emergency Services (LIVES)
- Reducing Alcohol Harm in Lincolnshire - Update on Services Report (*No earlier than January 2017*)

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes
Vice Chairman: Councillor Andrew Hagues

28 November 2016		
Item	Contributor	Purpose
Grantham Southern Relief Road Phase 2	Les Outram, Senior Project Leader	Pre-Decision Scrutiny Executive: 6 December 2016
Performance Report, Quarter 2 (1 July to 30 September 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny
Winter Maintenance Update	David Davies, Principal Maintenance Engineer	Update Report
Future Service Delivery Update	Paul Rusted, Infrastructure Commissioner	Update Report

23 January 2017		
Item	Contributor	Purpose
Boston Transport Strategy	Richard Hardesty, Senior Project Leader	Pre-Decision Scrutiny Executive Councillor: TBC
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Revenue and Capital Budget Proposals 2017/18	Michelle Grady, Head of Finance (Communities)	Budget Scrutiny

27 February 2017		
Item	Contributor	Purpose
Performance Report, Quarter 3 (1 October to 31 December 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny
Speed Limit Policy and Traffic Policy for Schools Update	Graeme Butler, Project and Technical Support Manager; Andy Wharff, Area Highways Manager	Policy Review
Street Lighting Transformation Project Update	Richard Hardesty, Senior Project Leader	Update Report

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton

Vice Chairman: Councillor Mrs Jackie Brockway

22 November 2016		
Item	Contributor	Purpose
Rose House - Heritage Building Report	Paul Wheatley, Group Manager Economic Development	Pre-Decision Scrutiny Executive: 6 December 2016
Performance of the Corporate Support Services Contract (including the outcome of the Serco KPI review)	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny
Workforce Strategy Update	Fiona Thompson, Service Manager - People	Status Report
Voice of the Customer Annual Feedback Report	Daniel Taylor, Client Lead, Customer Services Centre	Status Report
Treasury Management Performance Quarter 2 (1 July to 30 September 2016)	Karen Tonge, Treasury Manager	Performance Scrutiny
One Public Estate Update	Kevin Kendall, County Property Officer	Status Report

17 January 2017		
Item	Contributor	Purpose
Revenue and Capital Budget Proposals 2017/18	Claire Machej, Head of Finance (Corporate)	Budget Scrutiny
Housing Company Business Case Update	Kevin Kendall, County Property Officer	Status Report
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny

28 February 2017		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny

For more information about the work of the Value of Money Scrutiny Committee please contact please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 19 October 2016)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Completion Date

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity

(as at 19 October 2016)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Overview and Scrutiny Management Committee	Review of Scrutiny	27 October 2016 31 October 2016	The Working Group comprises Councillors R B Parker (Chairman), Mrs M J Overton MBE (Vice-Chairman), C J T H Brewis, Mrs J Brockway, A J Jesson, C E D Mair, Mrs A M Newton, and C L Strange.
Children and Young People Scrutiny Committee	School Performance	22 November 2016	The Working Group comprises Councillors D Brailsford, Mrs J Brockway, S R Dodds, J D Hough, Mrs H N J Powell and Mrs L A Rollings.
Children and Young People Scrutiny Committee	Safeguarding Children Focus Group	To Be Arranged	Members of the Children and Young People Scrutiny Committee.
Flood and Drainage Management Scrutiny Committee	River Steeping	To Be Arranged. (Expected – January 2017)	The Working Group comprises Councillors C L Strange, A Bridges, M Brookes, C Pain, I G Fleetwood (West Lindsey District Council) as well as Eddie Poll, Chair of the Anglia (Northern) Regional Flood and Coastal Committee (RFCC)
Health Scrutiny Committee for Lincolnshire	Full Business Case for the Merger of Peterborough and Stamford Hospitals NHS Foundation Trust with Hinchingbrooke Health Care NHS Trust	2 November 2016 (Venue: Stamford and Rutland Hospital)	The Working Group comprises Councillors T M Trollope-Bellew, Mrs S Wray and R L Foulkes

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Health Scrutiny Committee for Lincolnshire (Subject to confirmation by the Committee on 26 October 2016)	Responding to the Medicines Management Consultation	To be arranged (Requirement for consultation response to be submitted prior to 18 November 2016)	Membership of the Working Group will be subject to confirmation by the Committee on 26 October 2016

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FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I012219 New!	Greater Lincolnshire Devolution Proposal	Open	Executive Councillor: Governance, Communications, Commissioning, Finance and Property Between 20 Oct 2016 and 4 Nov 2016	Overview and Scrutiny Management Committee; County Council	Report	Commissioning Performance and Assurance Manager Tel: 01522 552120 Email: george.spiteri@lincolnshire.gov.uk	All Divisions
I011797	Lincolnshire Minerals and Waste Local Plan: Site Locations Document (Pre-Submission Draft)	Open	Executive 1 Nov 2016	Widespread consultation carried out on an earlier version of the document including local members, district councils, parish councils, statutory and non-statutory consultees and general public; Environmental Scrutiny Committee	Report	Minerals and Waste Policy Team Leader Tel: 01522 554818 Email: adrian.winkley@lincolnshire.gov.uk	All Divisions

FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I012191 New!	Lincoln Eastern Bypass - Decision to award construction contract	Open	Executive 1 Nov 2016	Executive Councillor for Highways, Transport and IT; Highways and Transport Scrutiny Committee	Report	Senior Project Leader - Major Schemes Tel: 01522 555587 Email: lee.rowley@lincolnshire.gov.uk	Lincoln Birchwood; Lincoln Boultham; Lincoln Bracebridge; Lincoln East; Lincoln Glebe; Lincoln Hartsholme; Lincoln Moorland; Lincoln North; Lincoln Park; Lincoln West
I011790	Children's health services future model and commissioning plan	Exempt	Executive 1 Nov 2016	Children's DMT; Informal Member Working Group; Children and Young People Scrutiny Committee	Exempt Report	Commissioning and Development Officer Tel: 01522 553783 Email: charlotte.gray@lincolnshire.gov.uk	All Divisions
I012193 New!	Winter Maintenance Plan	Open	Executive Councillor: Highways, Transport and IT 1 Nov 2016	Highways and Transport Scrutiny Committee	Report	Principal Maintenance Engineer Tel: 01522 553080 Email: davidj.davies@lincolnshire.gov.uk	All Divisions

FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I012321 New!	A16/A17 Sutterton Roundabout Improvements Decision to award construction contract	Open	Executive Councillor: Governance, Communications, Commissioning, Finance and Property Between 7 Nov 2016 and 14 Nov 2016	Executive Councillor for Highways, Transport and IT	Report	Senior Project Leader Tel: 01522 555587 Email: lee.rowley@lincolnshire.gov.uk	
I012322 New!	Grantham Southern Relief Road - Phase 2	Exempt	Executive 6 Dec 2016	Highways and Transport Scrutiny Committee	Exempt Report	Senior Project Leader Tel: 01522 555584 Email: les.outram@lincolnshire.gov.uk	Grantham Barrowby; Grantham East; Grantham North; Grantham North West; Grantham South
I012112	Rose House, Lincoln - Forward Strategy	Open	Executive 6 Dec 2016	Value for Money Scrutiny Committee	Report	Group Manager Economic Development Tel: 01522 550600 Email: paul.wheatley@lincolnshire.gov.uk	
I012282 New!	Council Budget 2017/18	Open	Executive 4 Jan 2017	Overview and scrutiny committees	Report	County Finance Officer Tel: 01522 553642 Email: david.forbes@lincolnshire.gov.uk	All Divisions

FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I011791	Wellbeing Service Recommissioning	Open	Executive 4 Jan 2017	Community and Public Safety Scrutiny Committee	Report	Consultant in Public Health Tel: 01522 554229 Email: tony.mcginty@lincolnshire.gov.uk	All Divisions
I012283 New!	Council Budget 2017/18	Open	Executive 7 Feb 2017	Overview and scrutiny committees	Report	County Finance Officer Tel: 01522 553642 Email: david.forbes@lincolnshire.gov.uk	All Divisions
I011794	Revenue and Capital Budget Monitoring Report 2016/17	Open	Executive 7 Feb 2017	Overview and Scrutiny Management Committee	Report	County Finance Officer Tel: 01522 553642 Email: david.forbes@lincolnshire.gov.uk	All Divisions
I011792	Review of Financial Performance Report 2016/17	Open	Executive 4 Jul 2017	Overview and Scrutiny Management Committee	Report	County Finance Officer Tel: 01522 553642 Email: david.forbes@lincolnshire.gov.uk	All Divisions

FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
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EXECUTIVE MEMBERS

Councillor Name	Portfolio
Councillor M J Hill OBE (Leader of the Council)	Governance, Communications, Commissioning, Finance and Property
Councillor Mrs P A Bradwell (Deputy Leader)	Adult Care, Health and Children's Services
Councillor C J Davie	Development <i>(Economic Development, Environment, Planning and Tourism)</i>
Councillor R G Davies	Highways, Transport and IT
Councillor R A Shore	Waste and Recycling
Councillor Mrs S Woolley	NHS Liaison and Community Engagement
Councillor C N Worth	Culture and Emergency Services <i>(Libraries, Heritage, Culture, Registration and Coroners Service, Fire and Rescue and Emergency Planning)</i>
Councillor B Young	Community Safety and People Management <i>(Crime Reduction, Trading Standards, Equality and Diversity People Management and Legal)</i>

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